

Sales Booth Application (new Vendors)

Great Lakes Fiber Show, Wooster, Ohio

May 29 & 30, 2021

Applications accepted after August 1, 2020.

PLEASE PRINT LEGIBLY AND FILL IN ALL AREAS. IF FORMS CANNOT BE READ, THEY CAN'T BE PROCESSED

Jury fee is \$20 payable to Great Lakes Fiber Show, is not refundable.

Preferred Building and Booth(s) number(s) _____

Return Check Fee: \$40.00

***Required Field**

Name: _____ Business Name: _____

***Ohio Transient Vendor License No.** _____ E-mail _____

Address _____

City/State/Zip _____

Phone _____ Cell Phone # _____

Website _____

Description of items for sale: _____

Bldg 11,13,39,4-H - \$50 / 10 x 10 Approx space

Grandstand Booths - \$100 / 10 x 20 approx space

Outside Booths - \$35 / 10 x 10 approx space **You provide canopy**

If a double booth is unavailable would you accept a single? Yes _____ No _____

Please submit with this application, 3 photos showing your products, along with a list of other shows you attend and attach a copy of your liability insurance as well. If you are accepted, you will be contacted by email and informed how much you will need to pay based on the above information.

Mail to: **Great Lakes Fiber Show, 59419 Walters Road, Jacobsburg, OH 43933**

I will accept the rules and regulations and will be responsible for any damages I may cause to the premises. I will not hold the Great Lakes Fiber Show Committee for any personal injury, damages, or shortages.

Insurance Coverage and Liability – The Wayne County Fairgrounds and the Great Lakes Fiber Show **will not** be responsible or liable in case of fire, theft, or damage to any exhibitor's equipment on the premises. Exhibitors must provide their own insurance coverage to protect themselves, their equipment, and to cover damage that might be inflicted to the building and/or property of the Wayne County Fairgrounds.

Signature: _____ Date: _____

GREAT LAKES FIBER SHOW

Statement of Liability 2021

All events will be under the control and direction of the chairperson(s) for this event, but the festival will in no case be responsible for any loss or damage that may occur. Each exhibitor will be solely responsible for their vendor space and any consequential or other loss, injury or damage, done to or occasioned by, or arising from that area. Each vendor shall indemnify the Great Lakes Fiber Show. against all legal or other proceedings in regard thereto, as well as damage or injury to any other person or property caused by the exhibitor, or incurred by the exhibitor.

We recommend exhibitors provide their own insurance as to property and or liability within their booths. The Festival shall provide exhibitors with assigned space for their vendor area, subject to such rules and regulations as may be prescribed. By providing such space, the Festival shall not insure, nor, be responsible for the safety of items within said space or the person or persons tending them.

All vendors are required to sign and have on file in the festival office this statement of liability before being allowed to set up for festival.

Accepted Entries

In all cases, the Festival reserves the right to reject, accept, or conditionally accept any entry and does not guarantee space to any entry, as it is intended that only such vendors shall be entered and as have merit and will be a credit to both the exhibitor and the festival. An exhibitor who makes a material misrepresentation is subject to being barred from all future vending at festival.

Printed Vendor Name

Printed Business Name

Signature of Vendor Participant

Date _____ 20____

Great Lakes Fiber Show
59419 Walters Road
Jacobsburg, OH 43933

Great Lakes Fiber Show

Vendor Guidelines & Policy

Check In - All vendors upon arrival at the fairgrounds, before unloading, will check-in at the tent booth by the road near the 4-H Building. Vendors will receive an envelope with an application for the next year's Fiber Show. If you don't pick-up your envelope on Friday, be sure to pick it up at the information booth before the show ends. Be sure to read it and do not lose it.

Next Year's Contract - If turning in your contract before the current show ends, please take your envelopes to the Information Booth. **DO NOT PAY FOR MORE BOTHS THAN YOU CURRENTLY HAVE.** The vendor application deadline for next year is **August 1, 2019**. Applications received after this date will be placed on a vendor waiting list. This includes current vendors. **Return Check Fees: \$40.00**

Camping - All campers must register and pay for camping at the Fair Secretary Office at the west end of the Grandstand before parking their camper. Each camper is required to have a food grade water hose and a 50-foot long electrical cord and pay the camping fee.

Set Up Times - Exhibits may be set up on Friday, May 24, from 12 noon to 8 p.m. and on Saturday May 25 from 8 a.m. To 10 a.m. No vehicles are to be parked near the buildings during the hours of the event from 10 a.m. to 5 p.m. on Saturday and from 10 a.m. to 4 p.m. on Sunday.

Unloading - Once unloaded the vendor's vehicle must be moved so as not to block other vendors from unloading.

Parking - All vehicles must be parked away from the sales buildings during the show hours 10 – 5 on Saturday and 10 - 4 on Sunday. **THAT IS RESERVED FOR HANDICAP PARKING!**

Sales Hours - All booths must remain open until the close of the show. Saturday 10 – 5, Sunday 10 – 4. Packing up early could cause you to lose your space.

Vendor Tear Down – All vendors must be out of the buildings by 8pm Sunday.

Vendors License - All vendors are required to have an **Ohio Transient Vendor License** and to charge tax. The sales tax rate in Wayne County is 6.50%.

Animals - All animals brought onto the fairgrounds for sale or display must comply with the Ohio Department of Agriculture health regulations. Health papers must be available upon request. **NO ANIMALS** (except service animals) will be allowed inside the vendor buildings. **LEAVE YOUR PETS AT HOME!**

Vendors Booth Only - Vendors may not sell, assign, or sub-let any space allocated to them, or furnish any space or facilities for any exhibit other than their own without prior written consent from the Great Lakes Fiber Show committee.

Cancellation - Vendor cancellation policy is as follows: 90 days prior to show dates – 50%, 60 days prior to show – 25%, after May 1 of current year – no refund.

Insurance Coverage and Liability – The Wayne County Fairgrounds and the Great Lakes Fiber Show and volunteers **will not** be responsible or liable in case of fire, theft, or damage to any exhibitor's equipment on the premises. Exhibitors must provide their own insurance coverage to protect themselves, their equipment, and to cover damage that might be inflicted to the building and/or property of the Wayne County Fairgrounds. **A Statement of Liability must be on file with the show before you can set up.**

Prospective vendors – Prospective vendors will be put on a waiting list. If spaces become available, they will be contacted by the show coordinator after the current vendor deadline.